

SCHEDULE 4A - RULE 20

MEMORIAL, DECLARATION AND UNDERTAKING FOR  
TEMPORARY MEMBERSHIP OF THE INN OF COURT OF NORTHERN IRELAND AND  
OF THE BAR OF NORTHERN IRELAND

To the Benchers of the Honorable Society of the Inn of Court of Northern Ireland ("the Inn")

Photograph

I, (full names <sup>1</sup>) \_\_\_\_\_

of (home address) \_\_\_\_\_

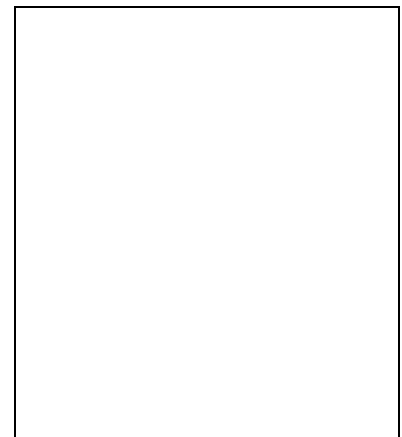
\_\_\_\_\_

Email \_\_\_\_\_

Tel: \_\_\_\_\_

Date of birth \_\_\_\_\_

Present occupation \_\_\_\_\_



desirous of being admitted to temporary membership of the Inn of Court of Northern Ireland  
and the of the Bar of Northern Ireland do hereby **declare and undertake** as follows:-

1. (a) I have never been convicted of any criminal offence <sup>2</sup>.

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<sup>1</sup> Give your name as shown on your passport.

<sup>2</sup> For this purpose a "criminal offence" means any offence including an offence relating to the non-payment of tax or VAT, wherever and whenever committed, under the criminal law of any jurisdiction except (i) an offence for which liability is capable of being discharged by payment of a fixed penalty; and (ii) an offence which has as its

- (b) There are no proceedings pending<sup>3</sup> against me in the United Kingdom or elsewhere in respect of any criminal offence.
- (c) I have not
- (i) received a caution or been bound over,
  - (ii) been the subject of a court injunction, or
  - (iii) been the subject of an injunction/order in relation to harassment or anti-social behaviour
- at any time either in the United Kingdom or elsewhere.
- (d) I am not currently aware of any circumstances which might lead to me being or becoming the subject of an investigation relating to a criminal charge either in the United Kingdom or elsewhere.
- (e) I have never been convicted of a disciplinary charge by an employer or by a professional or regulatory body nor are there any disciplinary proceedings pending against me in the United Kingdom or elsewhere in respect of any such charge.
- (f) I have never been found guilty of an academic charge by a higher education institution<sup>4</sup>.

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main ingredient the unlawful parking of a vehicle. Any conviction which is spent is nevertheless required to be disclosed by virtue of the Rehabilitation of Offenders (Exceptions) Order (Northern Ireland) 1979 or any equivalent legislation in England and Wales. Details of a criminal conviction should specify the sentence given.

<sup>3</sup> Proceedings are pending if (i) you are currently charged with, or (ii) you are on bail or in detention or custody (or have failed to surrender to custody) in connection with any criminal offence.

<sup>4</sup> If you were found guilty, but subsequently successfully appealed against that finding, there is no need to declare it.

- (g) I have never had any bankruptcy order<sup>5</sup>, debt relief order<sup>6</sup>, director's disqualification order<sup>7</sup>, bankruptcy restrictions order<sup>8</sup> or debt relief restrictions order made against me nor have I entered into any individual voluntary arrangement with creditors.
- (h) I have not previously been refused admission to or expelled from an Inn of Court in England and Wales, the Faculty of Advocates in Scotland or the King's Inns in Ireland or from any other similar body in any country in the world.
- (i) I do not suffer from serious incapacity due to mental disorder (within the meaning of the Mental Health (Northern Ireland) Order 1986 or any equivalent legislation in England and Wales, Scotland or the Republic of Ireland), nor addiction to alcohol or drugs, nor from any other condition which might impair my fitness to be a practising barrister<sup>9</sup>.

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<sup>5</sup> For this purpose a "bankruptcy order" includes a bankruptcy order made pursuant to the Insolvency (Northern Ireland) Order 1989 and any such similar order made in any jurisdiction in the world.

<sup>6</sup> For this purpose, a "debt relief order" includes a debt relief order made pursuant to the Insolvency (Northern Ireland) Order 1989 and any similar order made in any jurisdiction in the world.

<sup>7</sup> For this purpose, a "director's disqualification order" includes a disqualification order made by a court or disqualification undertaking accepted by the Secretary of State, pursuant to the Company Directors' Disqualification (Northern Ireland) Order 2002 and any similar order or undertaking made or given in any jurisdiction in the world.

<sup>8</sup> For this purpose, a "bankruptcy restrictions order" includes a bankruptcy restrictions order made by a court or a bankruptcy restrictions undertaking accepted pursuant to the Insolvency (Northern Ireland) Order 1989 and any similar order or undertaking made or given in any jurisdiction in the world.

<sup>9</sup> If you are a disabled person within the meaning of the Mental Health (Northern Ireland) Order 1986 or the Disability Discrimination Act 1995 or any equivalent legislation in England and Wales and are unable to make this

If any of the statements in paragraph 1 (a) – (i) is incorrect in any respect, please delete the statement or relevant part of it as appropriate.

2. Except as disclosed below, I am not aware of any other matter which might reasonably be thought to call into question my fitness to practise as a barrister<sup>10</sup>.

3. I accept that honesty and integrity are at the heart of a barrister's practice.
4. If requested by the Inn, I will apply, or assist the Inn in applying, to Access NI or the equivalent body in England and Wales, Scotland or the Republic of Ireland for disclosure about me.
5. I will inform the Inn immediately if any statement made in this Memorial, Declaration or Undertaking ceases to be true while I am an applicant for admission to the degree of Barrister-at-Law in Northern Ireland.

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declaration then, on application to the Inn, consideration will be given as to whether reasonable adjustments can be made.

<sup>10</sup> This includes any incident or behaviour which, if known to the Inn, might cause your application to be considered more carefully. If in doubt, disclose the incident/behaviour.

6. I will comply with the rules and regulations of the Bar Council and of the Honorable Society of the Inn of Court and will observe the Code of Conduct of the Bar of Northern Ireland for as long as I remain a barrister in Northern Ireland.
7. I understand that the Benchers will consider the information in this Memorial, Declaration and Undertaking before they decide whether to admit me to the degree of Barrister-at-Law.
8. I was called to the Bar of England and Wales on \_\_\_\_\_.
9. I have not been found guilty by the course provider of cheating or other misconduct on a Bar Professional Training Course nor am I, or likely to be, under investigation in respect of an allegation of cheating/misconduct.
10. If I am admitted to the degree of Barrister-at-Law and for so long as I continue to practise as a barrister in Northern Ireland I will not engage in any other profession or carry on or take part in any other trade or business without the consent of the Benchers of your Honorable Society.
11. I have read and understood the terms of this Memorial, Declaration and Undertaking.
12. I understand that if this Memorial, Declaration or Undertaking is found to be false in any material respect or there is a breach of the Declaration or Undertaking, such falsity or breach shall constitute professional misconduct.
13. I will inform the Inn of any change to my name, address, e-mail or telephone contact details.

Dated \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_ .

Signature: \_\_\_\_\_

NAME: \_\_\_\_\_

**(BLOCK CAPITALS)**